　ArCS II Overseas Fellowship Program

Application Form for 2021 (Practitioner)

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| --- | --- | --- | --- |
| Name of Applicant | Full Name |  | Gender |
|  |  |
| (Signature: 　　　　　　　　　) |
| Age |
| Date of Birth  (YYYY/MM/DD) |  | |  |
| Affiliation | Affiliation |  | |
| Department or Section |  | |
| Job title |  | |
| Academic Degree  (only for the applicant with a master’s/doctoral degree) | Date and year obtained |  | |
| Graduate school |  | |
| Name of degree |  | |
| Home Address | Postal Code:  Phone:  E-mail： | | |
| Address of Affiliation | Postal Code:  Phone:  E-mail： | | |
| Contact  （select either one） | Home　　／　　Affilication | | |

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| --- | --- | --- | --- | --- |
| Research Title | Japanese | |  | |
| English | |  | |
| Country or Institution of Your Choice | Country | |  | |
| Institution | |  | |
| Host | Name | |  | |
| Department/Position | |  | |
| Desired Period of Visit | From: YYYY/MM/DD to YYYY/MM/DD | | | |
| Previous Application for the Program | yes / no | Previous Visit | | From: YYYY/MM/DD to YYYY/MM/DD |

|  |  |
| --- | --- |
| Approval of Current Superior | I approve the application and support the applicant receives if he/she is selected by the program.  Date: YYYY/MM/DD  Affilication ・Position Name　　　　　　(Signature: ) |

【Research Background】

Describe clearly within a page. (You may include diagrams).

　① Describe the background of your previous and current business/job and research (if any) including issues, purposes, methods, features, solutions and uniqueness of your business/job.

　② Compile the achievements of the applicant’s business/job so far and describe it in relation to the content of ①. If you want to quote the thesis or the presentation written in the Achievements and competence section below, please clearly indicate the section the applicant was in charge of, alongside the number of the section.

③ If you have ever been selected or sent to overseas by ArCS/ArCS II program and if the process or achievements of the previous visit are related to this application, please describe it separately from ②.

Please use font size larger than 10.5 (the same applies to the following sections).

【Plan during the program】Clearly describe within two pages (You may include diagrams).

1. Research purpose/content

　　① Clearly describe the purpose, method, and content of your plan.

　　② Describe what your visit is for, and the extent to which you are trying to find out.

1. The features/uniqueness of your plan

① If you have ever carried out some plans or researches before, describe features, focus and uniqueness of them and compare those with the plan you are currently proposing.

② Describe the relevance and significance of your plan in relation to the researches that have been conducted/are on-going inside and outside of Japan.

【Target Areas of this Program for Changes and Impacts of the Arctic Regions】

1. Reasons for selecting places you wish to visit

Based on the applicant’s business/job, describe the reason and process for selecting the host organization/the host.

1. Applicant’s contribution to business/job especially its relation to the changes and its impacts on the Arctic regions.

① Describe the significance of conducting research in your host organization and how it will contribute to advancement of your research.

② Describe how your business/job relates to the changes in the Arctic regions and its impacts on the Arctic.

【Preparation】

① Describe the status of preparation including communication with your host organization and your preparation for carrying out your plan. Please attach some documents such as e-mails and fax that have been exchanged between the applicant and host organization showing the preparation process.

② Describe your communication skills for carrying out your plan in the host organization. Please provide language certificate from any English Proficiency Test (e.g., TOEFL and TOEC etc.). If you have any of these certificates, please clearly describe the type of test（e.g., iTB, PBT etc.) and the date of the certificate.

【Achievements and competence】

In the following section, include only research conducted chiefly by the applicant. Attach reference numbers to them and enter “N/A” if the section is not applicable. Underline the name of the applicant.

(1) The applicable records include theses published in academic journals (including bulletins/collections of papers), literary works (including book translations and dictionaries). Indicate whether these articles were peer-reviewed. Articles must be limited to those that were already published or scheduled to be published. Exclude works that are currently being reviewed or submitted).

① Enter names of the authors in the same order as the theses, etc. (Enter names of all authors, including the applicants. The maximum number of names is 20; if there are more, indicate that the rest are omitted.) Enter in the order of the titles, the names of publications, publishers, volume numbers, page numbers (pp. [the first page]–[the last page]), and year of publication.

② Attach a proof for articles that are scheduled to be published

(2) Commentaries and review articles in academic journals or business magazines (including newspapers).

(3) Presentations at international conferences (indicate whether they were oral or poster presentations and whether they have received awards, then enter them separately).

　　　Enter names of the authors in the same order as the theses, etc. (Enter names of all the authors. including the applicants. The maximum number of names is 20; if there are more, indicate that the rest are omitted.) Enter the titles, name of the academic conferences at which they were presented, locations, and dates. Indicate the presenters with ○ （Exclude those scheduled to be presented. However, you may enter those that have been accepted for presentations. In that case, attach a document of proof in the application form).

(4) Presentation at domestic conferences/symposiums, etc.

　　　Enter in the same way as (3). If you enter those that have been accepted for presentations, attach a document of proof as in (3).

(5) Patents, etc. (Clearly indicate whether they are pending, published, or acquired. You may enter the outlines only if the details cannot be disclosed due to the terms of the patent application).

(6) Others（Awards, etc.）

【Other research achievements/abilities】

　If the applicant does not have major research achievements that can be mentioned in the above section titled “Achievements and competence”, include details on the following subjects. Even if the applicant has entries in the section above, describe the following subjects if they are relevant to the implementation of your plan in the application.

1. The content of the undergraduate or Master’s research, whichever is applicable
2. Your research skills and abilities that are relevant to your proposed plan