**ArCS II Overseas Fellowship Program**

**Mid- and Long-Term Program for Practitioners**

**Application form**

Form A

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of applicant**  (Signature) |  |  | **Gender** |
|  |  |  |
|  |  |
| **Age** |
| **Date of birth** |  | |  |
| **Affiliation** (organization) | **Affiliation** (organization) |  | |
| **Affiliation** (department) |  | |
| **Position** |  | |
| **Master’s**  **or doctoral degree**  (if applicable) | **Acquisition date** |  | |
| **Graduate school** |  | |
| **Name of degree** |  | |
| **Home address** | TEL:  E-mail: | | |
| **Affiliation** (organization) | TEL:  E-mail: | | |
| **Preferred contact**  (Select one) | Home address / Affiliation (organization) | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project title** | **In Japanese** | |  | | |
| **In English** | |  | | |
| **Country and institution**  **of your choice** | **Country** | |  | | |
| **Institution** | |  | | |
| **Host at**  **the institution**  **of your choice** | **Name** | |  | | |
| **Department / Position** | |  | | |
| **Desired period**  **of visit** | ＿＿＿＿＿＿＿＿＿ – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| **Previous application for the program**  **(ArCS and ArCS II)** | Yes / No | | | **Previous visit** |  |
| **Approval of**  **current supervisor**  (Signature) | | I approve the application and agree to support the applicant if selected for the program.  Date:    Department / Position:  Name: | | | |

**Work experience**

Signature

Describe concisely in two pages (you may include diagrams).

1. Describe the background, problems, solutions, objectives, methods, characteristics and originality of your past jobs and education (and research, if any).

　2. Describe your work experience and achievements in relation to the content of section 1 above. If you cite the works mentioned in the research results section below, please specify the number of the relevant work and the parts to which the applicant personally contributed.

3. If you have ever been selected for the ArCS/ArCS II program in the past and received the funding and if the results of your previous project(s) are related to this application, please describe these separately from section 2 above.

Please use the font size of 12 or larger (the same applies to the following sections).

**Plan of action**

Summarize in three pages (you may include diagrams).

(1) Project objectives / details

　　1. Specify the objectives and details of the project.

　　2. Describe your plan of action, what issues are you going to explore and to what extent.

(2) The features/originality of the project

1. If there are previous studies of the subject of your project, describe the features, focus and originality of your project in comparison with these studies.
2. Describe the relevance and significance of your research in the context of the studies conducted in and outside Japan.

**Changes in the Arctic and their effect as the target of this program**

(1) Reasons for selecting the host organization

Describe the reasons and circumstances behind your selection of the host organization/the host, in the light of your previous jobs / work experience.

(2) Contribution to the applicant’s career and relation of the project to the changes in the Arctic and their effect

1. Describe the significance of the project to be implemented at the host organization and how it will contribute to your own career.
2. Describe how your project relates to changes in the Arctic and their effect.

**Preparation**

1. Describe your preparation status, such as the communications with your host organization and your preparations to conduct the project. Please attach the supporting documents, such as e-mails, exchanged between the applicant and the host organization regarding the preparation process.
2. Describe your communication skills for implementing your project at the host organization. If applicable, specify the relevant language proficiency test scores (*e. g.* TOEFL, TOEIC, Japan's English proficiency test “EIKEN”), the test type（*e. g.* iTB, PBT) and the certificate date.

**Research results**

Please only include only research that was primarily conducted by the applicant in the following section. Attach reference numbers and enter ‘N/A’ if the section is not applicable. Please underline the name of the applicant.

1. *The applicable results include papers published in academic journals* (including bulletins/collections of papers) and monographs (including book translations and dictionaries)

Please indicate whether these papers were peer-reviewed. Include only papers already published or accepted for publication; therefore, exclude works that are currently under review or have been submitted).

1. Enter the names of the authors in the same order as they appear on the thesis (enter the names of all authors, including the applicant’s; however, as the maximum number of names is 20, if there are more than 20, indicate that the others have been omitted.) Enter the titles, the publication names, publishers, volume numbers, page numbers (pp. [the first page]–[the last page]) and the publication years in order.
2. If your manuscript(s) has (have) been accepted, attach a document of proof.
3. *Commentaries and review articles in academic journals or business magazines (including newspapers)*

(3) *Presentations at international conferences*

Specify whether they were oral or poster presentations and whether they were peer-reviewed, and group them accordingly.

Enter the names of the authors in the same order as they appear in the thesis. Enter the names of all authors (up to 20 persons), including the applicant’s; however, if there are more than 20 authors, indicate that the others have been omitted. Specify the presentation titles, the names of the academic conferences at which they were presented, details of the paper(s) based on the presentation, conference locations and the conference dates. Indicate the presenters with a circle. (Exclude those to be presented in the future. However, those that have been accepted for the upcoming event may be included if you attach a document of proof to this application).

(4) *Presentations at domestic conferences/symposiums (in Japan)*

Enter in the same way as (3) above. If you add those that have been accepted for the upcoming event, attach a document of proof as in (3).

(5) *Patents*

Specify whether they are pending, published or acquired. Provide the outlines only if the details may not be disclosed due to the patent application terms.

(6) *Other achievements/abilities*

Describe your achievements/abilities falling into the following categories if they are relevant to the proposed project.

1. Undergraduate and master’s research outline.
2. Your skills and abilities relevant to your proposed project.